



Application for Off-Premise Sign Permit



Zoning Department

Property Information	
Site Address	
Parcel ID(s)	Zoning District
Township	Name of Establishment

Applicant Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Property Owner Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Spacing Requirement Disclosure <small>(Applicant must disclose size and location of all billboards within a 1,500ft. radius)</small>

Sign Information			
Gross area of advertising faces, excluding embellishments: _____ sq. ft.			
Illuminated Sign: Yes No		Width of Back Spread _____ ft.	
Height _____ ft.	# of Facings _____	Face Area _____ ft.	Clearance _____ ft.
<input type="checkbox"/> V-Type	<input type="checkbox"/> Multi Message	<input type="checkbox"/> Single Face	<input type="checkbox"/> Other

Staff Use Only
Sign Permit #
Approved / Denied
Date filed:
Fee paid:
Receipt #
Received by:

Document Submission
<input type="checkbox"/> Fee Payment (Checks only)
<small>*Refer to Fee Schedule</small>
The following documents must be drawn to scale and accompany this completed application:
<input type="checkbox"/> Sign rendition (2 copies)
<input type="checkbox"/> Site map indicating placement of sign on property and location of all additional billboards in vicinity (2 copies)
<input type="checkbox"/> Sign schematics including cross sections, dimensions, and elevations (2 copies)

Applicant's Statement
Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of a certificate of zoning compliance. Applicant agrees to be bound by the provisions of the Blendon Township Zoning Resolution.
Applicant's Signature
Date



Trustees

Stew Flaherty, Chairman
 Jan Heichel, Vice-Chair
 Jim Welch, Trustee

Zoning Department

Riane Federman,
 Township Administrator's
 Assistant

Fee Schedule

Zoning

Zoning Fees	
Sign permits	
Sign permit	
Base fee (first 100 sq ft)	\$ 95
Plus: every 100 sq thereafter (or portion thereof)	\$ 25
Sign re-facing only	\$ 95
Political Sign	No charge
Zoning Compliance	
Zoning Confirmation Letter	\$ 25
Certificate of Zoning Compliance	
Residential	\$ 75
Commercial	\$ 225
Variance	
Residential	\$ 350
Commercial	\$ 650
Conditional Use	
Residential	\$ 350
Commercial	\$ 650
Tabling at Board of Zoning Appeals	
First tabling	\$ 75
Second and subsequent tabling	\$ 150

Rezoning	
Base fee (first acre)	\$ 600
Plus: per additional acre or portion thereof	\$ 100
Maximum fee (at 55 acres)	\$ 6000
Tabling at Planning Commission Rural Zoning Commission, Board of County Commissioners	
First tabling	\$ 175
Second and subsequent tabling	\$ 350

Photocopies and GIS Maps	
Photocopies and reproductions	
Black and white copies	
Up to 20 total sheets	No charge
Each sheet thereafter	\$ 0.05
Color copies	
Five (5) sheets or fewer	No charge
Each sheet thereafter	\$ 1
Bound material, including Zoning Resolution, Subdivision Regulations and Land Use Plans	
Each paper copy	\$ 20
Electronic version	No charge
Non-printed media	
Audio tape copies	\$ 2
Data or audio CD copies	\$ 2
DVD copies	\$ 5
Audio tape to CD conversion	Varies (Actual cost billed by outside vendor)

Penalty Fees	
Zoning Compliance after-the-fact	\$ 150
Sign permit after-the-fact	\$ 150
Floodplain development review after-the-fact	\$ 150