



Zoning Department

Application for On-Premise Sign Permit



Property Information	
Site Address	
Parcel ID(s)	Zoning District
Township	Name of Establishment

Applicant Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Property Owner Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Building Information – Calculating Allowable Sign Area	
Average Height _____ X Width _____ = Area _____ sq. ft.	
Square Root of Area _____ X Mass Factor _____ = Allowable Area _____ sq. ft.	

Sign Information			
Height _____	# of Facings _____	Face Area _____	Clearance _____
<input type="checkbox"/> Ground	<input type="checkbox"/> Wall	<input type="checkbox"/> Roof	<input type="checkbox"/> Projecting
Temporary Sign: Yes No		Illuminated Sign: Yes No	

Staff Use Only
Sign Permit #
Approved / Denied
Date filed:
Fee paid:
Receipt #
Received by:

Document Submission
<input type="checkbox"/> Fee Payment (Checks only)
*Refer to Fee Schedule
The following documents must be drawn to scale and accompany this completed application in duplicate:
<input type="checkbox"/> Sign diagram w/ dimensions
<input type="checkbox"/> Building elevation indicating placement of sign
<input type="checkbox"/> Site map indicating placement of sign on property/structure
<input type="checkbox"/> Sign schematics including cross-sections, dimensions, and elevations

Applicant's Statement
Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of a certificate of zoning compliance. Applicant agrees to be bound by the provisions of the Blendon Township Zoning Resolution.

Applicant's Signature

Date



Trustees

Stew Flaherty, Chairman
 Jan Heichel, Vice-Chair
 Jim Welch, Trustee

Zoning Department

Riane Federman,
 Township Administrator's
 Assistant

Fee Schedule

Zoning

Zoning Fees	
Sign permits	
Sign permit	
Base fee (first 100 sq ft)	\$ 95
Plus: every 100 sq thereafter (or portion thereof)	\$ 25
Sign re-facing only	\$ 95
Political Sign	No charge
Zoning Compliance	
Zoning Confirmation Letter	\$ 25
Certificate of Zoning Compliance	
Residential	\$ 75
Commercial	\$ 225
Variance	
Residential	\$ 350
Commercial	\$ 650
Conditional Use	
Residential	\$ 350
Commercial	\$ 650
Tabling at Board of Zoning Appeals	
First tabling	\$ 75
Second and subsequent tabling	\$ 150

Rezoning	
Base fee (first acre)	\$ 600
Plus: per additional acre or portion thereof	\$ 100
Maximum fee (at 55 acres)	\$ 6000
Tabling at Planning Commission Rural Zoning Commission, Board of County Commissioners	
First tabling	\$ 175
Second and subsequent tabling	\$ 350

Photocopies and GIS Maps	
Photocopies and reproductions	
Black and white copies	
Up to 20 total sheets	No charge
Each sheet thereafter	\$ 0.05
Color copies	
Five (5) sheets or fewer	No charge
Each sheet thereafter	\$ 1
Bound material, including Zoning Resolution, Subdivision Regulations and Land Use Plans	
Each paper copy	\$ 20
Electronic version	No charge
Non-printed media	
Audio tape copies	\$ 2
Data or audio CD copies	\$ 2
DVD copies	\$ 5
Audio tape to CD conversion	Varies (Actual cost billed by outside vendor)

Penalty Fees	
Zoning Compliance after-the-fact	\$ 150
Sign permit after-the-fact	\$ 150
Floodplain development review after-the-fact	\$ 150